



Martin Lorenzo  
Director of Food Service  
(412) 373-5776

**District Health Council Management Meeting Minutes  
March 12, 2019, 2:45 PM – 3:45 PM  
Gateway Administrative Offices, Conference Room**

- I. Meeting called to order by Martin Lorenzo at 2:45 PM
- II. Introductions
- III. Discussion: New procedures established for SY 18/19 classroom parties and celebrations
  - Previously proposed that Party/ Snack orders be delayed for the first three weeks of school.
    - Vital time needed for School Nurses to process new student allergy information & food services to review new products that may be applicable to “Snack List Form.”
    - Concluded that we should gather feedback from building principals with regards to structuring the first week snacks are permitted in order to avoid over booking.
      - It was mentioned that we perhaps consider designating “one celebration day” each month for all birthdays.
        - Request Principal’s feedback
  - PSSA Snacks Reminder
    - Mrs. Warning sited that an e-blast message needs to go out to all parties with regards to permissible food items that may be provided for PSSA testing
      - Advanced planning as much as possible to be encouraged to ensure that everything may be reviewed prior to testing
  - District-provided Party Snack List
    - Cupcakes will be removed from the list and replaced with another “celebration-oriented item.”
  - Pre-approved List of Outside Food Items per Policy 246
    - Add uncooked popcorn kernels as well as 100% apple and grape juices to the list
      - The additions were recommended to give FTO/ PTO groups more flexibility with planning their fun/ field day events at the end of the school year
    - Suggested that we look into adding a lollipop to the list.
      - Yum Earth was suggested since it organic and is free of the 7 common allergens
  - SHIFT
    - Mr. Ritter sites “SHIFT” as a prospective solution down the road several years or more that would allow established software applications to systematically interface with one another in order to manage such processes as allergy safety, food ingredients, transportation, etc.
      - Such an “engine” would identify hazards missed as a result as “human error.”
        - All stakeholders need to come together for “Telehealth” to work.

IV. Adjournment at 3:40 PM - Next meeting: TBD

**List of Meeting Attendees**

<b>Print Name</b>	<b>Signature</b>	<b>Date</b>
Adrienne Weaver		
Janette Beighel		
Kathy Bishop		
Martin Lorenzo		
John Ritter		
Vicki Rerko		
Sharon Sonetti		
Susan Vandervort		
Valarie Warning		